

Washington West Supervisory Union Executive Committee
"APPROVED" Meeting Minutes for May 11, 2011
Washington West Central Office

WWEC Members Present: Deb Hunter (Harwood, arrived 6:15 p.m.), Scott Mackey (Harwood), Lisa Ransom (Moretown), Eve Frankel (Waitsfield), Rob Rosen (Warren), Dale Smeltzer (Waterbury-Duxbury), and Ben Smith (Waterbury-Duxbury)

Administrators Present: Brigid Scheffert, Sheila Rivers, Donarae Cook, Michelle Baker

Ben Smith called the meeting to order at 5:44 p.m.

1) Action Items:

- a) **Approve minutes of April 13, 2011:** Scott Mackey moved to approve the minutes of April 13, 2011 as written. Rob Rosen seconded the motion which passed unanimously.
- b) **Approval of LEAP to receive grant funding into WWSU:** Dale Smeltzer moved, and Rob Rosen seconded the motion, to approve the Local Education Agency Plan for the Individuals with Disabilities Improvement Act (IDEIA), Part B, for the fiscal year 2012 and to authorize the WW Board chair to sign. The LEA plan is prepared by the superintendent who receives and disburses the IDEA funds to the SU and the member districts (IDEA-B K-12 funds \$472,857; IDEA-B Preschool funds \$9,721). The motion passed unanimously.
- c) **Plan for Last Day of School:** Brigid Scheffert explained the current plans for the last day of school, which is Friday, June 17, 2011. Administrators have made the request for this last day to end between 12:30 to 1:00 PM rather than be a full day. School lunches would be served. This would leave a couple hours in the afternoon to bring closure on the school year with the staff. Ben Smith moved to dismiss school early on June 17. Eve Frankel seconded the motion which passed unanimously.

2) Discussion Items

- a) **Report on Special Education Services in WWSU:** Donarae Cook provided a presentation of data on Special Education Services in WWSU, and provided a handout of her presentation information with a title page agenda. She provided four types of information: Child Count Data, FTE Study, FY10 Expenditures by WWSU and School District, and Performance Data for WWSU. (*Deb Hunter arrived at 6:15 p.m. and left at 7:36 p.m.*)
- b) **Act 153 – Establishing a Task Force; State Report:** This will be addressed at the next meeting.
- c) **Brainstorm Future Agenda Items and Work:** This will be addressed at the next meeting.
- d) **Financials:** There were no questions on the report distributed with the board packet.
- e) **Update on Hiring of Principals:** Brigid reported that Duane Pierson has been hired as the new principal at Moretown Elementary School, and a principal search has started for Duane's replacement at Harwood.

3) Other Business: There was none.

- 4) **Executive Session:** Scott Mackey moved to go into executive session at 7:46 p.m. to discuss personnel with the Superintendent invited. Ben Smith seconded the motion which passed unanimously. It was agreed to come out of executive session at 7:54 p.m. and the following action was taken.

ACTION: Rob Rosen moved to approve the administrator contracts as presented. Scott Mackey seconded the motion which passed unanimously.

- 5) **Executive Session:** Rob Rosen moved to go into executive session at 7:55 p.m. with only board members present. Scott Mackey seconded the motion which passed unanimously. Rob Rosen left at 7:57 p.m. and there was no longer a quorum.

- 6) **Adjournment** – The meeting ended at 8:18 p.m.

Minutes recorded by Dale Smeltzer